



309 Fritz Keiper Blvd.  
Battle Creek, MI 49037

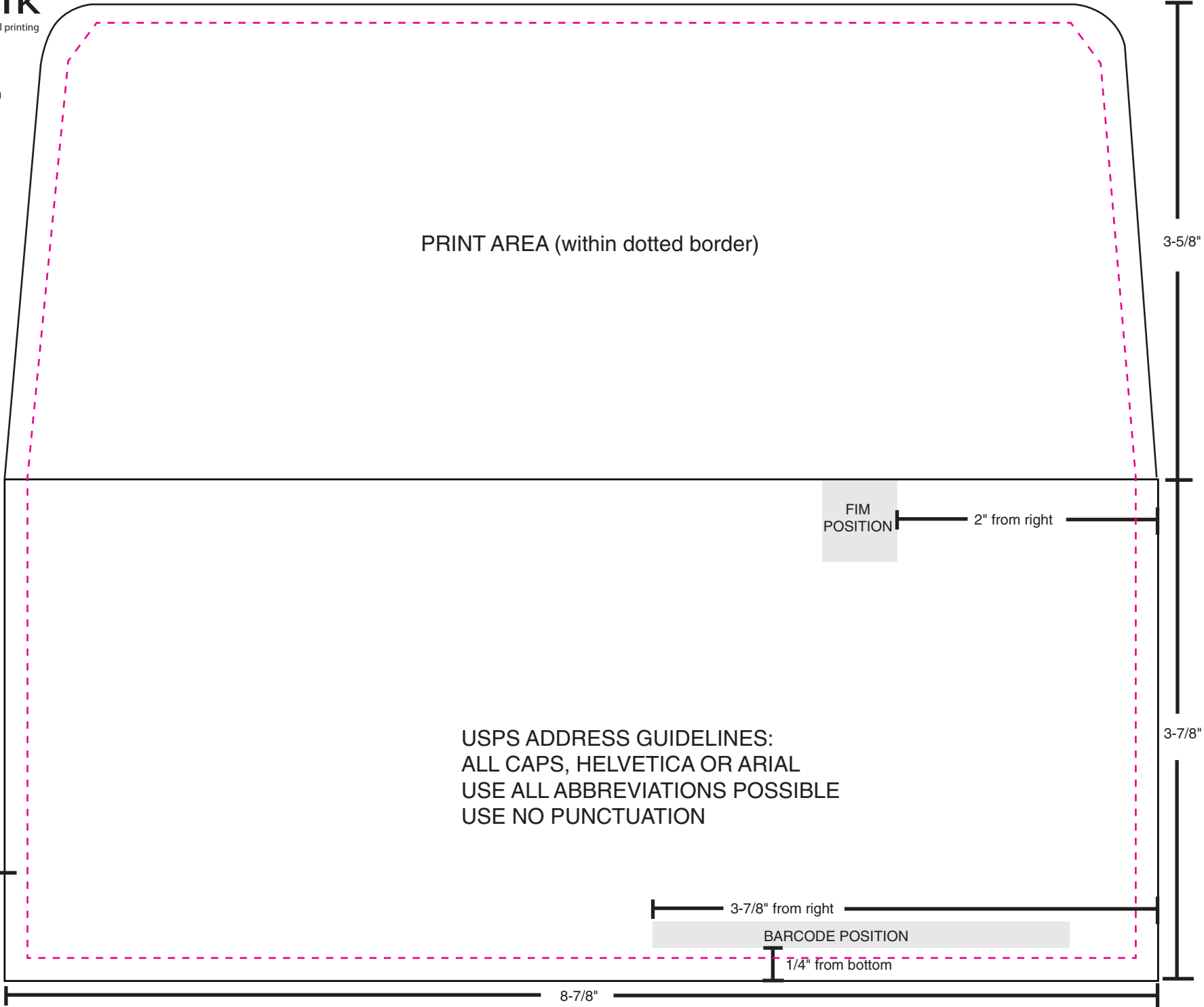
**Toll Free 1-800-270-0610**  
Local: (269) 965-1336  
Fax: (269) 965-4808

www.printlinkonline.com

**#9  
REMITTANCE  
ENVELOPE  
TEMPLATE:  
OUTSIDE/  
FACE**

NOTE: Due to manufacturing variances, **this template may not match actual envelopes exactly.** Your artwork may be altered slightly to accommodate these variances. If your artwork will change significantly, you may be shown a proof of changes we have made, or you may be asked to adjust your artwork to comply with the differences.

Keep printing  
1/8" clear of  
all edges.



PRINT AREA (within dotted border)

FIM  
POSITION

2" from right

USPS ADDRESS GUIDELINES:  
ALL CAPS, HELVETICA OR ARIAL  
USE ALL ABBREVIATIONS POSSIBLE  
USE NO PUNCTUATION

3-7/8" from right  
BARCODE POSITION

1/4" from bottom

8-7/8"

3-5/8"

3-7/8"



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**#9  
REMITTANCE  
ENVELOPE  
TEMPLATE:**

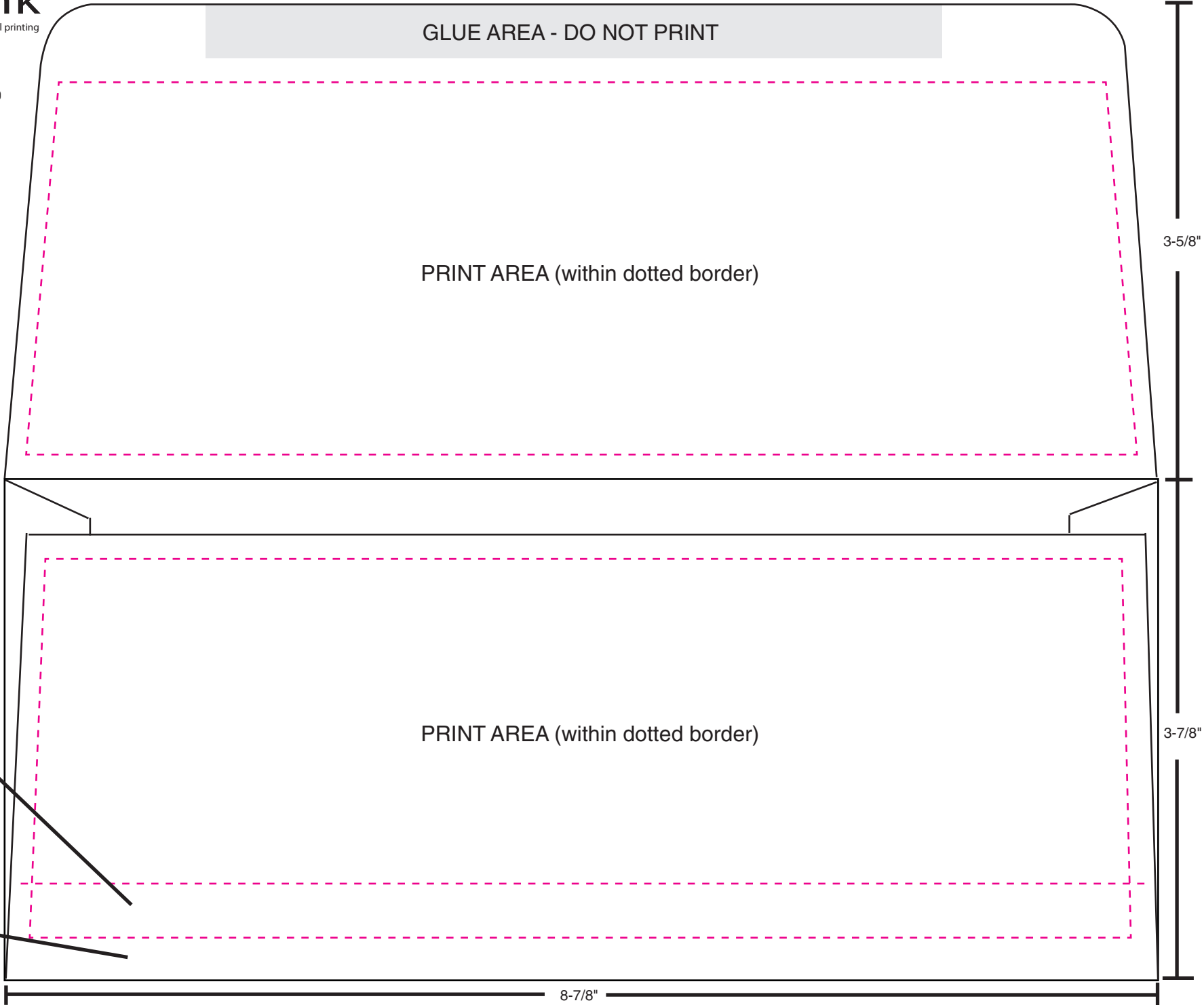
**INSIDE**

NOTE: Due to manufacturing variances, **this template may not match actual envelopes exactly.** Your artwork may be altered slightly to accommodate these variances. If your artwork will change significantly, you may be shown a proof of changes we have made, or you may be asked to adjust your artwork to comply with the differences.

Information printed below this line will be under the glue area, and therefore "lost" when the envelope is sealed.

**Do not print any information here that needs to be read after opening.**

Information printed below this line will be seen after the flap is folded. **Keep this area clear.**



GLUE AREA - DO NOT PRINT

PRINT AREA (within dotted border)

PRINT AREA (within dotted border)

3-5/8"

3-7/8"

8-7/8"